



Naval Safety and Environmental Training Center FY 27 Course Catalog

Naval Safety and Environmental Training Center

Mission Statement

Provide quality education and training for military and civilian Navy and Marine Corps personnel, both afloat and ashore, in the areas of safety and occupational health (SOH), industrial hygiene (IH), environmental protection and emergency management (EEM) leading to:

- Enhanced operational readiness
- Stewardship through compliance with applicable regulations
- A safer and healthier workplace
- Reduced worker's compensation costs



Accreditation

The Naval Safety and Environmental Training Center is accredited by the Commission of the Council on Occupational Education (COE). The training center received COE accreditation in September 2023.

Reserving a Quota

All quotas must be reserved via eNTRS or by contacting the Naval Safety and Environmental Training Center. All course communication will be provided via the email address provided when the quota is reserved. If an incorrect email is provided, the student will NOT receive course information or login information.

TO REQUEST A QUOTA FOR A COURSE:

- You will only be able to request a quota for the current quarter and the next quarter. Quotas will not open until the beginning of the previous quarter.
- The preferred method is the eNTRS quota management system website, <https://app.prod.cetars.training.navy.mil/eNTRS/>. You will need a CAC to access this website. If you do not have access to eNTRS you can request access on the bottom of the CeTARS homepage, <https://main.prod.cetars.training.navy.mil/cetars/main.html>
- If you are unable to use eNTRS and would like to request a quota, you can contact NAVSAFENVTRACEN Quota Control, at navsafenvtracen.quotas@us.navy.mil. Email requests must include the course name, CDP, course date, student's name, DOD ID number, rate, UIC, and the student's email address.
- All quota requests require the student's email address and will be disapproved if not provided. One additional email address is allowed (email addresses must be separated by a comma, no space).
- Students in online courses will be emailed login information, NLT 72 hours prior to the course start date. Email will be sent to the email address provided during the quota request process.
- The NAVSAFENVTRACEN website provides schedule information needed for the quota request process: <https://navalsafetycommand.navy.mil/learning/NAVSAFENVTRACEN/Course-Schedule/>.
- See Risk Management Information courses in the following pages for enrollment information.

WAIVER:

Justification must be provided for all students who fail to meet course prerequisites prior to quota approval using NETC Prerequisite Waiver Request Form (NETC Form 1500/8). The waiver request must be routed to the student's Immediate Superior in Command (ISIC) / Type Commander (TYCOM) and then to NAVSAFENVTRACEN's Curriculum Control Authority (CCA) for final approval. NAVSAFENVTRACEN will return the completed form to the requestor for use in obtaining the specific Class/Quota.

CONTRACTOR:

All contractor quota requests must list a contract number and contracting officer representative contact information in the reservation comments. Statement of works must state the contractor is required to complete the course to perform their assigned duties.

NO SHOWS:

A list of students with a confirmed quota who do not attend the course or retain a quota when they do not meet the course prerequisites will be documented and sent to stakeholder leadership quarterly. A student will be marked as a no show if:

- A command/activity has a quota for a student who does not report for a course of instruction (COI) and the command does not provide a replacement student at the initial class muster.
- A command cancels a granted quota in 4 or fewer working days prior to a course convening without

providing a replacement.

- A student does not meet course prerequisites.
- A student is absent from the COI to the extent that they cannot obtain credit for the course. This includes command recalls of students and student drops.

Tri-Weekly Updates

NAVSAFENVTRACEN Executive Director issues a tri-weekly update. The update provides training center updates that impact on our customer, helpful reminders about quota releases and upcoming events, our current course schedule, and a list of no-show students. The update is sent via email and is listed on our website. If you would like to join our distro, please send your request to navsafenvtracen_webmaster@us.navy.mil. You can find the update on our website here, <https://navalsafetycommand.navy.mil/Learning/NAVSAFENVTRACEN/Executive-Director-Bi-Weekly-Update/>.

Student Grievance Policy

For all non-school related issues: Students should use their primary chain of command.

For all other schoolhouse-related issues: Students should follow the process described below:

Most student complaints/grievances can be resolved informally by discussing the matter with the lead instructor, who may consult with the Course Manager and Department Head.

If a student's complaint cannot be resolved informally by working with the lead instructor and departmental leadership, the student may submit a written description of the issue, along with supporting documentation (if applicable), to the NAVSAFENVTRACEN Executive Director. Lead Instructors will provide access to NAVSAFENVTRACEN's Executive Director either in person or by e-mail.

NAVSAFENVTRACEN will examine the submission and provide an appropriate response and a written resolution description.

If the response is not satisfactory to the student, they may request NAVSAFENVTRACEN forward the submission to the next higher authority, NAVSAFENVTRACEN Commanding Officer, for review and possible investigation.

NAVSAFENVTRACEN Commanding Officer will examine the submission and provide an appropriate response and a written resolution description. All decisions by the NAVSAFENVTRACEN Commanding Officer are final.

While the appeals and grievance decisions of the school are final, students may inform our accrediting agency, the Council on Occupational Education (COE), at the address below if they feel their issues are not satisfactorily resolved:

Council on Occupational Education (COE)
7840 Roswell Road
Building 300, Suite 325
Atlanta, GA 30350
Telephone: (800) 917-2081

Course Schedule/Locations

Course dates and locations are located on our course schedule. Course locations will be posted two weeks prior to the course start date. Use the link below to access the course schedule.

<https://navalsafetycommand.navy.mil/Learning/NAVSAFENVTRACEN/Course-Schedule/>

Resident Start Times

All resident classes begin at 0800 local time and end at 1600, unless otherwise noted on the course schedule listed on the NAVSAFENVTRACEN website. Students must notify NAVSAFENVTRACEN if they cannot arrive by 0800 by contacting the course instructor or emailing navsafenvtracen_webmaster@us.navy.mil. The initial class muster will be taken on Day 1 at 0815, at this time any empty seats will be opened to waitlisted students. If a student arrives after the initial muster, their seat is provided to a waitlisted student. Students cannot miss more than 20 percent of any class and must be present at the initial muster. It is strongly recommended that military personnel NOT stand duty while attending NAVSAFENVTRACEN courses.

Global Online Course Information

All NAVSAFENVTRACEN online courses are delivered via a blended asynchronous and synchronous virtual format using learning management systems such as Adobe Connect and Sakai. NAVSAFENVTRACEN's learning management system is a web-based learning portal that allows student-access to course resources, announcements, student-teacher communication, asynchronous assignments, and end-of-course completion certificates. Online courses CAN be taken on personal computers. The learning platform website is NOT CAC-enabled.

The Adobe Connect platform allows students to engage in synchronous learning sessions with the course instructor and classmates in real-time. No CAC is required for access to the learning portals. Both can be accessed via an NMCI and non-NMCI device. A headset with a microphone is recommended.

Global Online Course Access:

Students will receive course access NLT 72 hours prior to the course start date. Information regarding course access will be provided via the email address used to reserve the quota. If the email is incorrect, the student will not receive course access information.

Live Session:

NAVSAFENVTRACEN Global Online courses require daily live session attendance. Students will connect with the instructor and other students via Adobe Connect using headphones or speakers, a microphone is recommended. Use the links below to test access to an example live session. If you are unable to connect, contact your network administrator.

<https://navsafetc.adobeconnect.com/livesessiontest/>

https://navsafetc.adobeconnect.com/common/help/en/support/meeting_test.htm

Active Courses

Purpose, Scope, Prerequisites, and Special Notes

Afloat Environmental Protection Coordinator

Global Online

CIN: A-4J-0022

CDP: 09ER

Course Length: 5 days (40 Hours)

Class Size: 45

Purpose: The Afloat Environmental Protection Coordinator course provides assigned collateral-duty shipboard Environmental Protection Coordinators with training to establish and operate a ship's environmental protection program according to OPNAV M-5090.1.

Scope: Course content includes learning objectives focused on duties and tasks to advise the Commanding Officer on shipboard discharge events as identified in OPNAV M-5090.1, use of Protective Measures Assessment Protocol for routine Navy training and exercises, protection of marine species and endangered animals and prevention and corrective actions for Oil Spill and Hazardous Substance releases.

Prerequisites: Enlisted E-6 through E-9, and officer personnel assigned as Afloat Environmental Protection Coordinators or Environmental Compliance Officers on board ships, submarines, and afloat staff.

Note: Live session attendance is required for this course.

Asbestos Inspector Initial

Resident

CIN: A-493-0014

CDP: 3878

Course Length: 3 days (24 Hours)

Class Size: 25

Purpose: This course provides Navy military and civilian personnel with knowledge to perform inspections and evaluate/interpret previous inspection reports to determine if an adequate inspection was performed. Additionally, students will be given practical experience on how to obtain a bulk sample, and document appropriately according to regulatory standards. Personnel will be able to complete asbestos inspections of buildings/facilities at their activity.

Scope: This course is EPA accredited under TSCA, Title II, § 206. Course content includes the background, characteristics, and health effects of asbestos; understanding building systems; functions, qualifications and role of the inspector; inspecting for friable and non-friable asbestos containing building material (ACBM); bulk sampling; legal implications and liabilities; public relations; pre-inspection planning and records review; record keeping; regulatory review and a field trip in which inspection, hazard assessment, and sampling techniques are applied under the guidance of an experienced inspector.

Prerequisites: Civilian and military personnel who are designated as asbestos inspector for their respective activity/facility.

Asbestos Inspector Refresher

Global Online/Resident

CIN: A-493-0015

CDP: 3879

Course Length: ½ Day (4 hours)

Class Size: 30

Purpose: The purpose of this course is to provide EPA-accredited annual recertification training for civilian and military personnel involved in inspections of buildings and facilities at their activity. This course is EPA accredited under TSCA, Title II, § 206.

Scope: Course content includes the background, characteristics, and health effects of asbestos; understanding building systems; functions, qualifications and role of the inspector; inspecting friable and non-friable asbestos containing building material (ACBM); bulk sampling; legal implications and liabilities; public relations; pre-inspection planning and records review; record keeping.

Prerequisites: Navy military and civilian personnel who are designated as Asbestos Inspector for their respective activity/facility. Personnel needing initial certification may not attend this course. Personnel must provide evidence of initial or annual recertification prior to being granted a certificate from this course. Training certification expires 12 months from the date of the course, after which personnel must be recertified annually to continue to perform duties as an asbestos inspector. Personnel are eligible to attend, if within 24 months of previous certification date. If initial training was complete with another provider, send your initial training certificate to navsafenvtracen.quotas@us.navy.mil. Note in your eNTRS request that the certificate was provided via email.

Note: Live session attendance is required for online convenings.

Asbestos Management Planner Initial

Resident

CIN: A-493-0019

CDP: 3882

Course Length: 2 days (16 Hours)

Class Size: 25

Purpose: This course provides Navy military and civilian personnel with knowledge to perform evaluations and interpretations of previous inspection reports to determine response actions, set priorities for abatement and develop an Operations and Maintenance Plan (O&M) according to regulatory standards. This course is EPA accredited under TSCA, Title II, § 206.

Scope: Course content includes the functions, qualifications and role of the management planner; legal implications and liabilities; evaluation and selection of control (abatement) options; development of an O&M plan; regulatory review; record keeping; assembling and submitting a management plan and financing abatement actions.

Prerequisites: Civilian and military personnel who are designated as Asbestos Management Planner for their respective activity/facility. Personnel seeking accreditation must complete an Asbestos Inspector training course in conjunction with the Asbestos Management Planner training course.

Asbestos Management Planner Refresher

Global Online/Resident

CIN: A-493-0020

CDP: 3888

Course Length: ½ Day (4 hours)

Class Size: 30

Purpose: This course provides Navy military and civilian personnel with EPA-accredited annual recertification training for the Asbestos Management Planner. This course is EPA accredited under TSCA, Title II, § 206.

Scope: Course content includes the functions, qualifications and role of the management planner; legal implications and liabilities; evaluation and selection of control (abatement) options; development of an O&M plan; regulatory review; record keeping; assembling and submitting a management plan and financing abatement actions

Prerequisites: Navy military and civilian personnel who are designated as Asbestos Management Planner for their respective activity/facility. Personnel needing initial certification may not attend this course. Personnel must provide evidence of initial or annual recertification in BOTH asbestos Inspector and Management Planner prior to being granted a certificate from this course. Training certification expires 12 months from the date of the course, after which personnel must be recertified annually to continue to perform duties as an asbestos Management Planner. Personnel are eligible to attend, if within 24 months of previous certification date. If initial training was complete with another provider, send your initial training certificate to navsafenvtracen.quotas@us.navy.mil. Note in your eNTRS request that the certificate was provided via email.

Note: Live session attendance is required for online convenings.

Asbestos Supervisor Initial

Resident

CIN: A-493-0069

CDP: 450U

Course Length: 5 days (40 Hours)

Class Size: 25

Purpose: This course provides Navy military and civilian workers and supervisors involved in asbestos removal operations with EPA-accredited training on asbestos regulations, inspecting and reporting of asbestos hazards, and managing removal operations. Graduates will receive a one-year NAVSAFENVTRACEN certificate that meets the TSCA, Title II, Section 206 - EPA Model Accreditation Plan certification requirements for "Asbestos Supervisor". This course meets all requirements established by the Asbestos Hazard Emergency Response Act (AHERA), Asbestos School Hazard Abatement and Reauthorization Act (ASHARA), National Emissions Standards for Hazardous Air Pollutants (NESHAP), EPA Worker Protection Rule, Occupational Safety and Health Administration (OSHA) standards, and regulations promulgated by the Department of Transportation (DOT).

Scope: Course content includes the physical characteristics of asbestos; potential health effects related to asbestos exposure; employee personal protective equipment; state-of-the-artwork practices; personal hygiene; additional safety hazards; medical monitoring; air monitoring; relevant federal and state regulatory requirements; and establishment of regulated work areas and decontamination units. This course does not qualify personnel in bulk sampling, air sampling or respiratory protection program management.

Prerequisites: Navy military and civilian personnel who may be assigned or required to perform or

supervise all classes of asbestos removal operations.

Asbestos Supervisor Refresher

Global Online/Resident

CIN: A-493-0070

CDP: 450V

Course Length: 1 day (8 Hours)

Class Size: 30

Purpose: This course provides Navy military and civilian workers and supervisors involved in all classes of asbestos removal operations with EPA-accredited annual recertification training on asbestos regulations, inspecting and reporting of asbestos hazards, and managing removal operations. Graduates will receive a one-year NAVSAFENVTRACEN certificate that meets the TSCA, Title II, Section 206 - EPA Model Accreditation Plan certification requirements for "Asbestos Supervisor."

Scope: Course content includes a review of federal and state regulations and applicable changes to those regulations, along with recent developments in state-of-the art procedures. A review of selected topics from the A-493-0069 course will also be included.

Prerequisites: Navy military and civilian personnel who may be assigned or required to perform or supervise all classes of asbestos removal operations who have acquired initial EPA certification require annual recertification. Personnel needing initial certification may not attend this course. Personnel must provide evidence of initial or annual recertification prior to being granted a certificate from this course. Training certification expires 12 months from the date of the course, after which personnel must be recertified annually to continue to perform Class I, II or III asbestos work. Personnel are eligible to attend, if within 24 months of previous certification date. If initial training was complete with another provider, send your initial training certificate to navsafenvtracen.quotas@us.navy.mil. Note in your eNTRS request that the certificate was provided via email.

Note: Live session attendance is required for online convenings.

Aviation Safety Specialist

Global Online

CIN: A-493-0665

CDP: 10KW

Course Length: 3 Days (24 Hours)

Class Size: 45

Purpose: The Aviation Safety Specialist course, in accordance with OPNAV M-3750.6, OPNAV M-5100.23 and OPNAVINST 5100.19F, provides students with the training required to perform their duties as a designated AVSS as defined in OPNAV M-3750.6, Chapter 1, Section 107, Para. n. Upon course completion, students will be able to assist the collateral or primary duty Safety Officer or Safety Manager in coordinating the implementation of the Navy Safety and Occupational Health (SOH) Program, Naval Aviation Safety Management System (SMS), Traffic Safety Program, and Recreation and Off-Duty Safety (RODS) Program.

Scope: Key elements include: performing administrative and record keeping functions in support of the command safety organization; identifying hazards, unsafe work practices, and health hazardous conditions; assisting in the evaluation of workplace hazards, including periodic workplace monitoring; preparing various safety and mishap reports, maintaining hazard abatement program documentation, and aiding in mishap investigations; arranging or conducting indoctrination and periodic SOH training; disseminating SOH program information throughout the chain of command.

Prerequisites: Students must meet the following prerequisites or will require a waiver prior to registering for the course: 1. Eligible ranks/rates: E-4 through E-9 assigned as an Aviation Safety Specialist; 2. If quotas are available 30 days prior the start date, officers may enroll.

Notes:

1. Successful completion of this course is a prerequisite of SNEC 825A. Successful completion of this course and completion of the fundamentals section of NAVEDTRA 43460 –4D Personnel Qualification Standard's watch station 301 must be completed to be awarded SNEC 825A.
2. Live session attendance is required for this course.

Basic Laser Safety Officer (In Development)

Global Online

CIN: TBD

CDP: TBD

Course Length: TBD

Class Size: TBD

Purpose: Provide LSOs with the fundamental information required to successfully manage their command's LHCP. BLSO certified LSOs are not qualified to perform hazard evaluations of laser systems or surveys and evaluations of ranges for laser use.

Scope: The training includes LHCP requirements, the laser hazard classification system, basic laser science theory, biological hazards associated with lasers, laser hazard protection and the basic mathematics involved with laser hazard assessments.

Prerequisites: Must identified as the Command Laser Safety Officer (LSO-Unit, LSO-Range Owner, LSO-Range Specialist), GS-0018 (Safety and Occupational Health Management), GS-0019 (Safety Technician), GS-0640 (Health Aid and Technician/IH Tech), GS-0690 (Industrial Hygiene), GS-0803 (Safety Engineering) classification series, Industrial Hygiene Officer, or fulltime military safety personnel to include collateral duty safety personnel who are an E-3 or above.

Competent Person for Fall Protection Course

Resident

CIN: A-493-0103

CDP: 12JY

Course Length: 5 Days (40 Hours)

Class Size: 25

Purpose: The purpose of this course is to train, certify and equip Navy, Marine Corps and DoD Civilian full time safety professionals, supervisors of competent persons, site supervisors, Resident Officers-in-Charge of Construction (ROICC), Public Works Department (PWD) Personnel, construction inspectors and similar quality assurance personnel who must also serve as the Competent Person for Fall Protection. Participants will be trained on how to recognize and identify fall-hazards at workplaces; understand best practices, understand criteria and requirements for developing and managing fall protection program; understand hazard and risk assessments; identify selection, safe use, and limitations of fall protection systems and equipment; understand proper storage, care, and maintenance of the equipment; identify applicable fall protection regulations; understand program audits and evaluate criteria; and understand duties, responsibilities and training requirements for personnel involved in the fall protection program.

Scope: This course fulfills the training requirements outlined in Department of Defense Instruction (DoDI) 6055.01; Department of the Navy Fall Protection Guide; OPNAV M-5100.23; NAVMC DIR 5100.8 SD; OPNAV M-5102.1; MCO 5100.29C; U.S. Army Corps of Engineers Manual EM 385-1-1; 29 CFR Part

1910, including 29 CFR 1910.140; 29 CFR Part 1915; 29 CFR Part 1918; 29 CFR Part 1926, Subpart M; and the ANSI/ASSP Z359 Fall Protection Code.

The course also includes training on the use and inspection of horizontal and vertical lifelines; demonstration of fall protection system components; drop testing of manikins wearing harnesses and lanyards; proper connection of personal fall arrest systems to anchorages; demonstrations of donning safety harnesses and using fall arresters; identification of fall arrester requirements and proper use; inspection and use of snap hooks, carabiners, and other connectors; fall prevention systems; identification of fall protection requirements and deficiencies; best practices for fall hazard identification and conducting fall hazard surveys; use of climbing ladder fall protection devices; inspection and documentation of fall protection equipment; and identification of defects in fall protection equipment.

Prerequisites: Must be military personnel, GS-0018 (Safety and Occupational Health Management), GS-0019 (Safety Technician), or GS-0803 (Safety Engineering) classification series, Resident Officers-in-Charge of Construction ROICC, Public Works Department personnel, and construction inspectors. Military and civilian designated collateral duty safety personnel and designated Competent Persons for Fall Protection are eligible.

Note:

1. Students must wear personal foot protection and utility work clothes or coveralls for required hands-on field exercise training.
2. Shorts or athletic attire is prohibited.
3. Active duty shall wear the appropriate uniform of the day.

Confined Space Safety

Resident/Global Online

CIN: A-493-0030

CDP: 286X

Course Length: 5 days (40 Hours)

Class Size: 25

Purpose: The purpose of the course is to provide Confined Space Program Managers, Gas Free Engineers, and their assistants with the training to establish and oversee a shore maritime and non-maritime Confined Space Entry/Gas Free Engineering Program. The course teaches the application of standards outlined in NAVSEA S6470-AA-SAF-010, OPNAV M-5100.23 and pertinent OSHA standards.

Scope: The course content includes the reasons for gas testing; toxicology and health hazards; chemistry; ventilation requirements and calculations; procedures, responsibilities and program requirements; hot work, space cleaning, inserting and pressing-up procedures; selection and use of gas detection instruments; and personal protective equipment. This is a very rigorous and intensive course, which will require after-hours homework such as reading and problem solving. The resident course includes a field trip to a confined space location. It is recommended that personnel bring safety shoes to the resident course.

Prerequisites: Must be designated in writing as the Shore Activity Confined Space Program Manager, Gas Free Engineer, or assistant.

Note:

1. Students must have a strong background in basic algebra and geometry.
2. A minimum test score of:
 - a. 90% (on a 100-Point Scale) is required to graduate from the course for Gas Free Engineer

- program compliance and receive a certificate of completion OR
- b. 80% or better (on a 100-Point Scale) is required to graduate from the course for Confined Space Program Manager compliance and receive a certification of completion. The instructor will annotate the final grade on the student certificate.
 3. Students are encouraged to bring a clean set of utilities or coveralls (for civilians: clothes suitable for field exercise) and safety shoes are suggested. Students must bring a calculator to the course and be able to solve basic algebra and geometric equations.
 4. Live session attendance is required for online convenings.

Construction Safety Standards

Resident

CIN: A-493-0021

CDP: 18BN

Course Length: 5 days (30 Hours)

Class Size: 35

Purpose: The purpose of this course is to provide students with the training necessary to identify, interpret, and apply the 29 CFR 1926 standards at a construction site. Additionally, participants will receive information specific to the Naval Construction Forces (NCF) safety and occupational health program.

Scope: Course content includes OSHA construction standards; walking and working surfaces; electrical safety; fire protection and prevention; welding and cutting; material handling and storage; tools (powered and non-powered); excavations; signs, signals and barricades; concrete and masonry construction; construction specific operations; occupational health and environmental controls; personal protective equipment; and hazard recognition, evaluation, and control. Successful completion of this course satisfies the SNEC B22A - Safety Inspector course requirements. Consult the Navy Enlisted Classification Manual for additional NEC information.

Prerequisites: Must be in GS-0018 (Safety and Occupational Health Management), GS-0019 (Safety Technician), or military personnel.

Note: Students are encouraged to bring a hard hat, safety glasses, and safety shoes for a field trip.

Emergency Asbestos Response Team

Resident

CIN: A-760-2166

CDP: 438J

Course Length: 2 days (16 Hours)

Class Size: 25

Purpose: The purpose of the course is to provide members of a ship's three-person asbestos response team with training on asbestos glove bag application, use, and proper removal.

Scope: The course content includes discussion of health hazards and the Navy's asbestos control program, in addition to a laboratory session in personal protective equipment (PPE) use, and an insulation removal/repair mock-up. The course deals only with limited, at-sea asbestos removal, repair, and clean up when three (3) nautical miles or more from U.S. shores.

Prerequisites: Personnel must be assigned to a ship's three-person asbestos response team.

Facility Response Team (FRT) Five Day

Resident

CIN: A-493-0012

CDP: 3682

Course Length: 5 days (40 Hours)

Class Size: 40

Purpose: This course covers response to oil spills in harbors and near-shore environments. It provides personnel assigned to the installation Facility Response Team (FRT) with the basic skills needed to perform as a member of the FRT.

Scope: Each course is specifically adapted to the spill potential and response equipment at the host facility. Therefore, students from the host facility will benefit more from the course than students from other facilities. The course offers one day of classroom training and four days of on-water practical training on-water. The final day includes an exercise that is designed to test the team members in executing their local Facility Response Plan (FRP). On-water emphasis is to teach the FRT how to contain and recover oil on water as well as executing sensitive area protection strategies as outlined by facility plans. Students gain an understanding of oil spills, regulations concerning their own roles, the FRP and area contingency plan, and how to operate and apply all Naval Facilities Engineering and Expeditionary Warfare Center (NAVFAC EXWC) equipment supplied during a spill event. The safety subjects covered by this course meet the OSHA requirements in 29 CFR 1910.120(q) for First Responder Operations Level.

Prerequisites: Civilian and military personnel who are, or may be, designated as leaders and/or team members on the FRT, or facility spill management team members. Per the Navy SORM's Boat Bill Chapter 6 and CNIC M-3500.1, all Navy active-duty personnel attending must provide proof they hold the 2nd Class Swimmer qualification to complete crewmember course requirements. In addition to Active Duty Swim Qualification requirements, CNIC civilian personnel must comply with all requirements outlined in CNIC M-3500.1 for crewmember-specific qualifications, whereby CNIC DoD civilian employees and contractor personnel assigned as crewmembers shall either qualify and maintain qualification as a Navy Second Class Swimmer or the USCG-approved STCW-95 BST equivalency. Students who arrive for the course without a Second Class Swimmer qualification may still participate in the classroom portion of the course. Upon completion, these individuals will be certified as "Onshore Oil Spill Response Members" only; they will not be certified as First Responders (Operations Level).

Note: Students must wear a clean set of utilities or coveralls for on the water training.

Facility Response Team (FRT) Five Day- Onshore Oil Spill Response Member

Resident

CIN: A-493-0112

CDP: 30XC

Course Length: 5 days (40 Hours)

Class Size: 40

Purpose: This course covers response to oil spills in harbors and near-shore environments. It provides personnel with the basic skills needed to perform as an onshore oil spill response member to support the installation Facility Response Team (FRT).

Scope: Each course is specifically adapted to the spill potential and response equipment at the host facility. Therefore, students from the host facility will benefit more from the course than students from other facilities. The course offers one day of classroom training and four days of onshore

practical training for student who are not 2nd class Swimmer qualified. The final day includes an exercise that is designed to test the team members in executing their local Facility Response Plan (FRP). Students gain an understanding of oil spills, regulations concerning their own roles, the FRP and area contingency plan, and how to operate and apply all Naval Facilities Engineering and Expeditionary Warfare Center (NAVFAC EXWC) equipment supplied during a spill event. The safety subjects covered by this course meet the OSHA requirements in 29 CFR 1910.120(q) for First Responder Operations Level. This course DOES NOT certify the individual as a First Responder, Operations Level. Students will be considered onshore oil spill response members.

The onshore responders are required to attend the first day of training as it is lecture based - this will be a requirement for both initial and refresher training. The first day of training will allow FRT instructors to communicate with the onshore personnel of their requirements and responsibilities to ensure they understand. The students will then be required to be present and readily available for all onshore training being conducted, such as vacuum trucks, boom reel, etc., to graduate from the course the onshore responders are required to attend the first day of training as it is lecture based - this will be a requirement for both initial and refresher training. The first day of training will allow FRT instructors to communicate with the onshore personnel of their requirements and responsibilities to ensure they understand. The students will then be required to be present and be readily available for all onshore training being conducted, such as vacuum truck, boom reel, etc., to graduate the course.

Prerequisites: NAVSAFENVTRACEN will not spread quotas for this course. If students registered for FRT 5 Day CIN: A-493-0012 and are not 2nd Class Swim Qualified and complete the course, they will be considered an FRT 5 Day - Onshore Oil Spill Response Member student.

Note: Students must wear a clean set of utilities or coveralls for training.

Facility Response Team (FRT) Three Day

Resident

CIN: A-493-0013

CDP: 3683

Course Length: 3 days (24 Hours)

Class Size: 40

Purpose: This is a shortened version of the FRT 5-day course, designed for facilities in need of a shorter course. This course covers responses to oil spills in harbors and near-shore environments. It provides personnel assigned to the installation Facility Response Team (FRT) with the basic skills needed to perform as a member of the FRT.

Scope: Each course is specifically adapted to the spill potential and response equipment at the host facility. Therefore, students from the host facility will benefit more from the course than students from other facilities. In a brief classroom session, the students review safety requirements and the Facility Response Plan (FRP). The on- water portion of the course is similar to the 5-day: responding to spill events using Naval Facilities Engineering and Expeditionary Warfare Center (NAVFAC EXWC) supplied spill equipment.

Prerequisites: Civilian and military personnel who are, or may be, designated as leaders and/or team members on the FRT, or facility spill management team members. Per the Navy SORM's Boat Bill Chapter 6 and CNIC M-3500.1, all Navy active-duty personnel attending must provide proof they hold the 2nd Class Swimmer qualification to complete crewmember course requirements. In addition to Active Duty Swim Qualification requirements, CNIC civilian personnel must comply with all requirements outlined in CNIC M-3500.1 for crewmember-specific qualifications, whereby CNIC DoD civilian employees and contractor personnel assigned as crewmembers shall either qualify and

maintain qualification as a Navy Second Class Swimmer or the USCG-approved STCW-95 BST equivalency. Students who arrive for the course without a Second Class Swimmer qualification may still participate in the classroom portion of the course. Upon completion, these individuals will be certified as "Onshore Oil Spill Response Members" only; they will not be certified as First Responders (Operations Level).

Note: Students must wear a clean set of utilities or coveralls for on the water training.

Facility Response Team (FRT) Three Day- Onshore Oil Spill Response Member

Resident

CIN: A-493-0113

CDP: 30XD

Course Length: 3 days (24 Hours)

Class Size: 40

Purpose: This course covers response to oil spills in harbors and near-shore environments. It provides personnel with the basic skills needed to perform as an onshore oil spill response member to support the installation Facility Response Team (FRT).

Scope: Each course is specifically adapted to the spill potential and response equipment at the host facility. Therefore, students from the host facility will benefit more from the course than students from other facilities. The course offers one day of classroom training and two days of onshore practical training for students who are not 2nd-class Swimmer qualified. The final day includes an exercise that is designed to test the team members in executing their local Facility Response Plan (FRP). Students gain an understanding of oil spills, regulations concerning their own roles, the FRP and area contingency plan, and how to operate and apply all Naval Facilities Engineering and Expeditionary Warfare Center (NAVFAC EXWC) equipment supplied during a spill event. The safety subjects covered by this course meet the OSHA requirements in 29 CFR 1910.120(q) for First Responder Operations Level. This course DOES NOT certify the individual as a First Responder, Operations Level. Students will be considered onshore oil spill response members.

The onshore responders are required to attend the first day of training as it is lecture based - this will be a requirement for both initial and refresher training. The first day of training will allow FRT instructors to communicate with the onshore personnel of their requirements and responsibilities to ensure they understand. The students will then be required to be present and readily available for all onshore training being conducted, such as vacuum truck, boom reel, etc., to graduate the course.

Prerequisites: NAVSAFENVTRACEN will not spread quotas for this course. If students registered for FRT 3 Day CIN: A-493-0013 and are not 2nd Class Swim Qualified and complete the course, they will be considered an FRT 3 Day - Onshore Oil Spill Response Member student.

Note: Students must wear a clean set of utilities or coveralls for training.

Fall Protection Program Manager

Global Online

CIN: A-493-0099

CDP: 12JW

Course Length: 3 days (24 Hours)

Class Size: 45

Purpose: The purpose of this course is to train, certify and equip Navy, Marine Corps and DoD Civilian full time safety professionals, supervisors of competent persons, site supervisors, Resident Officers-in

Charge of Construction (ROICC), Public Works Department (PWD) personnel, construction inspectors and similar quality assurance personnel who must also serve as Fall Protection Program Managers (FPPMs). This course provides training for FPPMs on OPNAV M-5100.23, OPNAVINST 5100.19F and the DON Fall Protection Guide training including requirements in applicable references.

Participants will be trained on how to recognize and identify fall hazards at workplaces; understand best practices, develop criteria and requirements for managing fall protection programs; understand hazard and risk assessments; identify selection, safe use, and limitations of fall protection systems and equipment; understand proper storage, care, and maintenance of the equipment; identify applicable fall protection regulations; understand program audits and evaluate criteria; and understand duties, responsibilities and training requirements for personnel involved in the fall protection program.

Scope: This course fulfills the training requirements delineated in DoD Instruction (DoDI) 6055.1, Department of the Navy Fall Protection Guide, OPNAV M-5100.23, Chapter 13, NAVMC DIR 5100.8 Chapter 18, ANSI Z359 Fall Protection Code, 29 CFR 1910, Title 29 CFR 1910.140, Title 29 CFR 1915, Title 29 CFR 1918, 29 CFR 1926 Subpart M, and United States Army Corps of Engineers EM 385-1-1, - OPNAV M- 5102.1/MCO 5100.29C Naval Ships' Technical Manual Chapter 600 Vol 3, NAVSUP 538 Management of Materials Handling Equipment and Shipboard Mobile Support Equipment.

Prerequisites: Must be military personnel, GS-0018 (Safety and Occupational Health Management), GS-0019 (Safety Technician), or GS-0803 (Safety Engineering) classification series, ROICC, Public Works Department Personnel, or construction inspectors. Military or civilian collateral duty safety personnel are eligible.

Note: Live session attendance is required for this course.

General Industry Safety Standards

Global Online

CIN: A-493-0061

CDP: 288E

Course Length: 4 days (30 Hours)

Class Size: 45

Purpose: The purpose of this course is to provide full-time Safety and Occupational Health (SOH) personnel and designated shore collateral-duty SOH managers/safety officers, fire protection specialists, building/facility managers and others assigned responsibility for conducting/supervising inspection efforts at shore activities, with the training to identify and interpret OSHA standards and apply those standards to their work environment.

Scope: Teaches general industry workers about their rights, employer responsibilities, and how to file a complaint as well as how to identify, abate, avoid and prevent job related hazards. The course topics include: Introduction to Occupational Safety and Health Administration (OSHA) standards, Managing Safety and Health, Walking-Working Surfaces, Exit Routes, Emergency Action Plans, Fire Prevention Plans, and Fire Protection; Electrical Standards; Personal Protective Equipment; Materials Handling; Hazard Communication; Hazardous Materials; Permit-Required Confined Spaces; Lockout/Tag out; Machine Guarding; Welding, Cutting, and Brazing; Industrial Hygiene; Blood Borne Pathogens; Ergonomics, Fall Protection; and Powered Industrial Vehicles.

Prerequisites: Must be in GS-0018 (Safety and Occupational Health Management), GS-0019 (Safety Technician), GS-0640 (Health Aid and Technician/IH Tech), GS-0690 (Industrial Hygiene), GS-0803 (Safety Engineering) classification series, building/facilities managers, Industrial Hygiene Officer or fulltime military safety personnel at Naval shore activities. Military or civilian collateral duty safety personnel are eligible but must be designated in writing as the activity SOH manager or safety officer.

Note: Live session attendance is required for this course.

Hazardous Material Control and Management (HMC&M) Technician

Global Online

CIN: A-322-2604

CDP: 10ZZ

Course Length: 3 days (24 Hours)

Class Size: 45

Purpose: The Hazardous Material Control and Management Technician course provides afloat military HMC&M Technicians with the training required to safely handle, use, store, dispose, transfer and offload hazardous material (HAZMAT) in accordance with SECNAVINST 5100.10L and OPNAVINST 5100.19F.

Scope: Course content includes requisition, receiving, issuing, stowing, inventorying, offloading and responding to HAZMAT spills. Successful completion of this course satisfies the SNEC 830A course requirements. Consult the Navy Enlisted Classification Manual for additional NEC information.

Prerequisites: Students must meet all four of the following prerequisites or will require a waiver prior to registering for the course:

1. Eligible ranks/rates: E-4 through E-9, any rating
2. Be assigned to one of the following AFLOAT platforms:
 - Aviation squadron with detachments to a ship
 - Surface ship
 - Submarine
3. Be currently serving in OR en-route to an authorized SNEC 830A billet
4. If quotas are available 30 days' prior the start date, Officers, DOD Civilians, and Contractors may enroll.

Note: Live session attendance is required for this course.

Hazardous Substance Incident Response Management (HSIRM) Initial

Resident

CIN: A-493-0077

CDP: 0381

Course Length: 3 days (24 Hours)

Class Size: 25

Purpose: This course provides personnel with the knowledge and skills necessary to respond safely and effectively to releases of, or substantial threats of releases of, hazardous substances, in compliance with applicable federal, state, and USN environmental regulations and instructions.

Scope: This course fulfills the training requirements established by regulations delineated in 29 CFR 1910.120(q) Emergency response to hazardous substance releases, and 29 CFR 1910.120(p)(7)(i) Operations conducted at a transfer, storage and disposal (TSD) facility. The appropriate installation representative or their designee will provide TSD site- specific training. This also fulfills the training requirements in OPNAV M-5090.1 and OPNAV M-5100.23.

Prerequisites: Civilian and military personnel ashore who may serve as activity Emergency Response personnel, as well as the following: Fire and Police Department personnel; Environmental Engineers, Specialists, and Technicians; Environmental Managers and Supervisors; SOH personnel; Waste Handlers and TSD facility personnel; Hazardous Materials Minimization Center (HAZMINCEN)

personnel; Warehousemen and Laboratory personnel. Shipboard personnel will be granted quotas, space available, upon verification of membership on the shipboard spill response team.

Note: Download the NIOSH Pocket Guide to Chemical Hazards prior to the course start date. You can download the pocket guide here: <https://stacks.cdc.gov/view/cdc/21265>. Additionally, the mobile app may be downloaded from the Apple App Store or Google Play Store.

Hazardous Substance Incident Response Management (HSIRM) Refresher

Resident/Online

CIN: A-493-0083

CDP: 339E

Course Length: 1 day (8 Hours)

Class Size: 30

Purpose: This course provides personnel with annual refresher training necessary to respond safely and effectively to releases of, or substantial threats of releases of, hazardous substances, in compliance with applicable federal, state, and USN environmental regulations and instructions.

Scope: This course fulfills the training requirements established by regulations delineated in 29 CFR 1910.120(q) Emergency response to hazardous substance releases, and 29 CFR 1910.120(p)(7)(ii) Operations conducted at a Transfer Storage & Disposal (TSD) facility. This also fulfills the training requirements of OPNAV M-5090.1 and OPNAV M-5100.23.

Prerequisites: Civilian and military personnel who have previously met the training requirements of HAZWOPER regulations delineated in 29 CFR 1910.120(q), and 29 CFR 1910.120(p) (7) (i) and are required to receive refresher training to maintain their competencies. All personnel must have also completed Hazardous Substance Incident Response Management (HSIRM) Initial (A-493-0077) prior to requesting a quota.

Note: Download the NIOSH Pocket Guide to Chemical Hazards prior to the course start date. You can download the pocket guide here: <https://stacks.cdc.gov/view/cdc/21265>. Additionally, the mobile app may be downloaded from the Apple App Store or Google Play Store.

Incident Command System 300 (ICS 300) Initial

Resident

CIN: A-493-2300

CDP: 993F

Course Length: 2 days (16 Hours)

Class Size: 30

Purpose: The purpose of the course is to provide assigned personnel with the knowledge and skills necessary to manage various types of incidents without regard to the location, and in compliance with applicable Federal, State, Overseas Environmental Baseline Guidance Document (OEBGD), Final Governing Standards (FGS), United States Coast Guard (USCG), and local regulations as well as Navy instructions, regulations, statutes and programs and Federal Emergency Management Agency (FEMA) guidelines.

Scope: This course provides training for personnel who require advanced application of the Incident Command System (ICS) and is customized for U.S. Navy personnel who may assume a supervisory role in expanding incidents and require advanced application of the Incident Command System (ICS). The course will follow the National Incident Management System (NIMS) training program standards and will expand upon information covered in the ICS 100 and ICS 200 courses. The course will focus on the

planning process to include, but not limited to, a focus on the inter-working relations of each section: simulation meetings as related to Planning “P” upkeep of the situation display board, how resources will be tracked, etc.

Prerequisites: Students must have completed ICS 100, ICS 200, ICS 700 and ICS 800, these courses can be completed at no cost via the FEMA Emergency Management Institute website, <https://training.fema.gov/is/>. After completing the prerequisites, contact your Total Workforce Management Services (TWMS) administrator to add the certificates to your training record. Your FLT MPS training jacket will reflect TWMS update. Tailored to Navy civilian and military personnel, as well as contractors and other non-Navy government agency personnel including local and state personnel who work at or support an Oil Pollution Act 1990 (OPA) facility. Additionally, This course is designed for the Navy On-Scene Coordinator (NOSC) Oil Hazard Substance (OHS) Spill Management Team (SMT), the Facility SMT, Emergency Operation Center (EOC) members, command duty officers (CDO), Fire Department and other first responders who will be called to manage various types of incident responses. Participants must have successfully completed the following prerequisite courses: IS – 100 Introduction to the Incident Command System, IS – 200 Basic Incident Command System for Initial Response, IS – 700 National Incident Management System and IS – 800 National Response Framework. The target audience includes upper management, spill Incident Management Team leaders, public affairs personnel, safety and health personnel, natural resources personnel, environmental personnel, finance, contract personnel, logistics, support personnel, security, force protection and emergency management personnel.

Incident Command System 300 (ICS 300) Refresher

Resident

CIN: A-493-2301

CDP: 05ZD

Course Length: 1 day (8 Hours)

Class Size: 30

Purpose: The purpose of the course is to provide Incident Command System 300 (ICS 300) refresher training per National Incident Management System (NIMS) training program guidance to assist personnel in enhancing the knowledge and skills necessary to manage various types of incidents without regard to the location, and in compliance with applicable Federal, State, Overseas Environmental Baseline Guidance Document (OEBGD), Foreign Government Standard (FGS), United States Coast Guard (USCG), and local regulations as well as Navy instruction, regulations, statutes, and programs, and Federal Emergency Management Agency (FEMA) guidance.

Scope: The course will be similar in scope to the ICS 300 but will be scaled back to reflect its refresher nature. The course will focus on the planning process to include, but not limited to, a focus on the inner-working relations of each section: simulating meeting as related to the Planning “P”, upkeep of the situation display board, how resources will be tracked, etc.

Prerequisites: This course is designated for a NOSC OHS SMT, the facilities SMT, EOC members, CDO, Fire Department and other first responders who will be called upon to manage an incident response. This includes upper management, spill personnel, environmental personal, finance, contract personnel, logistics, support personnel, security, force protection and emergency management personnel. Participants must have successfully completed Incident Command system 300.

Industrial Noise and Hearing Conservation Program

Resident

CIN: A-493-0092

CDP: 5891

Course Length: 3 days (24 Hours)

Class Size: 25

Purpose: The objective of the course is to introduce and familiarize the student to basic concepts of noise propagation and basic elements of a Hearing Conservation Program. The course will introduce the student to federal and Navy regulations regarding noise and hearing conservation.

Scope: The content of the course is intended for full-time and collateral duty safety personnel, industrial hygiene personnel, personnel assigned responsibilities for conducting Occupational Safety and Health programs, personnel assigned to supervise Safety and Occupational Health (SOH) programs, and personnel at naval shore activities directly involved with the Hearing Conservation Program. Topics include introduction to theory and propagation of sound, anatomy and physiology of the human ear, overview of the Federal and Department of Defense regulations for the Hearing Conservation Program, worksite sound analysis techniques and instrumentation.

Prerequisites: Must be a full-time Occupational Safety and Health professional, GS-0018 (Safety and Occupational Health Management), GS-0019 (Safety Technician), GS-0640 (Health Aid and Technician/IH Tech), GS-0690 (Industrial Hygiene), GS-0803 (Safety Engineering) classification series, Occupational Health Nurse or Industrial Hygiene Officer. Military and civilian collateral duty personnel are eligible but must be designated in writing as the activity SOH manager/safety officer.

Note: Students are encouraged to bring a clean set of utilities or coveralls or clothes suitable for a field exercise. Students are required to bring safety shoes for a field exercise. Safety glasses and hearing protection will be provided.

Introduction to Hazardous Materials Ashore

Global Online

CIN: A-493-0331

CDP: 10UG

Course Length: 3 Days (24 Hours)

Class Size: 40

Purpose: Introduction to Hazardous Materials Ashore introduces civilian and military personnel assigned to full-time or collateral Safety and Occupational Health (SOH), or other duties involving the management of hazardous materials with the training to identify hazardous materials control requirements and methods ashore.

Scope: The course content includes definitions and types of hazardous materials; chemistry of hazardous materials; human toxicology; Hazard Communication (HAZCOM) program to include OSHA's Globally Harmonized System; identification, labeling, marking, storage and transportation of hazardous materials; Hazardous Waste Operations and Emergency Response (HAZWOPER); Operational Risk Management; and management of a Navy Shore Hazardous Materials Control & Management (HMC&M) program.

Prerequisites: Personnel must be in GS-0018 (Safety and Occupational Health Management), GS-0019 (Safety Technician), GS-0640 (Health Aid and Technician/IH Tech), GS-0690 (Industrial Hygiene), GS-0803 (Safety Engineering) classification series, Industrial Hygiene Officers, or military personnel who may serve in full time or collateral duty safety/hazardous material duties, as well as those civilian or military personnel involved in the management of Hazardous Material Minimization Center

(HAZMINCEN) operations.

Note: Live session attendance is required for this course.

Introduction to Industrial Hygiene for Safety Professionals

Global Online

CIN: A-493-0335

CDP: 09ND

Course Length: 4 Days (32 Hours)

Class Size: 45

Purpose: This course provides primary and collateral-duty shore-based military and civilian safety personnel with training to independently implement, maintain and manage a comprehensive safety program ashore.

Scope: Topical discussions will include an introduction to toxicology, identification and anticipation of hazards in the workplace, measurements of hazards, application of federal and Department of the Navy standards and regulation, and an overview of standard control measures.

Prerequisites: Must be in GS-0018 (Safety and Occupational Health Management), GS-0019 (Safety Technician), GS-0640 (Health Aid and Technician/IH Tech), GS-0690 (Industrial Hygiene), GS-0803 (Safety Engineering) classification series, Occupational Health Nurse, Industrial Hygiene Officer, or full-time military safety personnel. Military or civilian collateral duty safety personnel are eligible but must be designated in writing as the activity Occupational Safety and Health manager/safety officer.

Note: Live session attendance is required for this course.

Introduction to Naval Safety and Occupational Health

Global Online

CIN: A-493-0550

CDP: 09K5

Course Length: 4 Days (32 Hours)

Class Size: 45

Purpose: This course provides primary and collateral duty shore-based military and civilian safety personnel with training to independently implement, maintain, and manage a basic safety program.

Scope: The course content includes terms, principles, concepts, and requirements for mishap prevention; safety, environmental, and occupational health programs in the Navy; fundamentals of mishap causation; and hazard recognition, evaluation, and control. Also included are specific safety programs such as mishap investigation and reporting, safety and occupational health (SOH) standards, hazard abatement, respiratory protection, hearing conservation, sight conservation, ergonomics, energy control, the basic Operational Risk Management (ORM) process, job safety analysis, confined space entry, motor vehicle, and off-duty safety.

Prerequisites: Must be in GS-0017 (Explosive Safety), GS-0018 (Safety and Occupational Health Management), GS-0019 (Safety Technician), GS-0640 (Health Aid and Technician/IH Tech), GS-0690 (Industrial Hygiene), GS-0803 (Safety Engineering) classification series, Occupational Health Nurse, Industrial Hygiene Officer, or full-time military safety personnel. Military or civilian collateral duty safety personnel are eligible but must be designated in writing as the activity SOH manager/safety officer.

Note: Live session attendance is required for this course.

Mishap Investigation

Global Online

CIN: A-493-0078

CDP: 1228

Course Length: 4 days (32 Hours)

Class Size: 45

Purpose: The purpose of this course is to provide full-time Safety and Occupational Health (SOH) personnel, safety officers, and designated activity collateral- duty managers or safety officers at Navy and Marine Corps activities with the training to investigate and report mishaps involving personnel and material deficiencies both on- and off-duty. This course covers investigation and reporting for Class A, B, C, D and E mishaps.

Scope: The course content is based on the OPNAV M- 5102.1 and OPNAV M-5100.23 and includes: administrative considerations; change and energy-barrier target analysis; definitions; human factors analysis and classification system (HFACS); types of mishap investigations; requirements to ensure reporting of all mishaps; near miss reporting; mishap reporting program of record, Risk Management Information -Streamlined Incident Reporting (RMI-SIR) system; mishap investigation training; Safety Investigation Board (SIB) reporting requirement and recording procedures; Commanding Officer review of lost time mishaps; mishap analysis procedures that apply to Navy mishap investigations; reporting and recordkeeping requirements for recreation, athletics, military off duty, and motor vehicle mishaps.

RMI Access Requirement: Students are required to obtain elevated RMI Simulator “Event: Investigator” access prior to course attendance. RMI Simulator access can be requested at <https://sim.afsas.safety.af.mil/>. Proof of access will be required at muster on the first day of class. Students who fail to provide proof of access at muster will be recorded as a course failure and will not be permitted to continue training. Instructors will NOT approve or grant RMI Simulator roles during the course.

Prerequisites: Personnel must be in GS-0017 (Explosives Safety), GS-0018 (Safety and Occupational Health Management), GS-0019 (Safety Technician), GS-0640 (Health Aid and Technician/IH Tech), GS-0690 (Industrial Hygiene), GS-0803 (Safety Engineering) classification series, Industrial Hygiene Officers, or full-time military safety personnel. Military or civilian collateral duty personnel are eligible but must be designated in writing as the activity SOH manager/safety officer.

Note: Live session attendance is required for this course.

Navy Ergonomics Program

Global Online

CIN: A-493-0085

CDP: 3555

Course Length: 4 Days (32 Hours)

Class Size: 45

Purpose: This course provides safety and occupational health (SOH) specialists, managers, industrial hygienists, and occupational health professionals training to effectively evaluate ergonomics risk factors in the workplace and manage an ergonomics program.

Scope: The course consists of a blend of self-paced case study exercises and online group discussions. Upon completion of the course students have a firm understanding of the ergonomic principles affecting their work environment, and common methods of measuring risk and controlling or reducing workplace hazards. The course content includes work-related musculoskeletal disorders, hand tool

selection, manual material handling, computer and industrial workstation set-up and evaluation, the DoD Computer/Electronic Accommodations Program (CAP), the NAVFAC Mishap Prevention and Hazard Abatement (MPHA) Program, and the utilization of Ergonomic Survey Tools from OPNAV M-5100.23. Participants conduct an ergonomic assessment using a case study of scenario requiring an analysis of the data to make ergonomic recommendations.

Prerequisites: Must be in GS-0018 (Safety and Occupational Health Management), GS-0019 (Safety Technician), GS-0610 (Nursing Series), GS-0640 (Health Aid and Technician/IH Tech), GS-0690 (Industrial Hygiene), GS-0803 (Safety Engineering) classification series, or Industrial Hygiene Officers. Military or civilian collateral duty safety personnel and acquisition personnel are eligible but must be designated in writing as the activity SOH manager or safety officer.

Note: Live session attendance is required for this course.

Occupational Health Program Manager (In Development)

Resident

CIN: TBD

CDP: TBD

Course Length: TBD

Class Size: TBD

Purpose: Provide those who manage Safety and Occupational Health program with the knowledge and tools needed to ensure a safe and healthful work environment for all Navy personnel, through the identification, assessment and control of exposure hazards and through the recognition, diagnosis, treatment, prevention and control of occupational illness and disease caused by exposures to these hazards.

Scope: Topical discussions will include Occupational Health programs found in OPNAV M-5100.23 and NAVMC DIR 5100.8, the Navy's occupation health program, occupational health program management requirements, hazardous material occupational health program manage responsibilities, and other occupation health responsibilities of the Occupational Health Program Manager. The course content will cover occupational health definitions and types of hazard specifically covered in OPNAV M-5100.23 and NAVMC DIR 5100.8 such as lead, reproductive hazards, indoor environmental quality, and asbestos.

The content of the course is intended for full-time and collateral duty safety personnel, industrial hygiene personnel, personnel assigned responsibilities for establishing and managing Occupational Health programs, personnel assigned to supervise Safety and Occupational Health (SOH) programs, and personnel at Navy and Marine Corps activities directly involved with occupational health-focused programs.

Participants will conduct program-related assignments using hands on monitoring equipment, case studies, and scenarios requiring an analysis of the data to determine compliance or non-compliance with applicable regulations.

Prerequisites: Must be in GS-0018 (Safety and Occupational Health Management), GS-0019 (Safety Technician), GS-0640 (Health Aid and Technician/IH Tech), GS-0690 (Industrial Hygiene), GS-0803 (Safety Engineering) classification series, Occupational Health Nurse, Industrial Hygiene Officer, or fulltime military safety personnel to include collateral duty safety personnel who are an E-5 or above.

Oil Hazardous Substance Spill Response Tabletop Exercise (OHS TTX)

Resident

CIN: A-493-2501

CDP: 05ZE

Course Length: 1 day (8 Hours)

Class Size: 30

Purpose: To describe the compliance requirements for Oil Hazardous Substance Spill (OHS) exercises in accordance with the National Preparedness for Response Exercise Program (PREP) and the Oil Pollution Action of 1990 (OPA 90).

Scope: The OHS TTX is an 8-hour exercise utilizing the Incident Command System to focus on the ability of the SMT to utilize the Facility Response Plan (FRP), Outside of Continental United States (OCONUS) Spill Prevention and Response Plan (SPRP), or NOSC Response Plan to effectively respond to a natural or man-made disaster that results in oil and/or hazardous substance spill.

Prerequisites: This course is designed for a NOSC OHS SMT and/or facility SMT that will manage a spill response and individuals identified in the spill response plan. This includes upper management, spill Incident Management Team leaders, public affairs personnel, safety and health personnel, natural resource personnel, environmental personnel, finance, contract personnel, logistics, support personnel, security, force protection and Emergency Management personnel. Personnel should be trained to the ICS 300 competency level.

Operational Risk Management Application & Integration

Global Online

CIN: A-570-0100

CDP: 18B7

Course Length: 2 Days (16 Hours)

Class Size: 45

Purpose: The Operational Risk Management (ORM) Applications and Integration course is an in-depth, hands-on curriculum focused on training unit-level leadership and resource owners in the ORM Process. In accordance with OPNAVINST 3500.39D, each command is required to have at least one officer and one senior enlisted person, or a civilian equivalent, for designation as ORM assistants.

Scope: Course contains a review of key ORM concepts, principles, five-step process and Time Critical Risk Management (TCRM) to various on- and off-duty scenarios. This course is intended for senior military and civilian rates/ranks/ratings/paygrades who will be ORM Assistants.

Prerequisites: Eligible ranks/rates: Officers, E-5 to E-9, and civilian series to include GS-0017 (Explosives Safety). Completion of the Navy eLearning (NeL) Operational Risk Management (ORM) training course "Assistant-Leading Risk Management Integration (NSC-ORM-LRMI-2.0)" with-in the current fiscal year.

Note: Live session attendance is required for this course.

Respiratory Protection Program Management

Resident

CIN: A-493-0072

CDP: 713U

Course Length: 5 days (40 Hours)

Class Size: 30

Purpose: The course is designed to provide military and civilian personnel serving as Respiratory Protection Program Managers (RPPM) at shore commands and Respiratory Protection Managers on all

classes of Navy ships with training necessary to effectively establish, maintain and monitor respiratory protection programs within their command/activities/ships. The course is also designed to provide Industrial Hygienists and Industrial Hygiene Officers with training to effectively evaluate and inspect respiratory protection programs during industrial hygiene surveys. Note, this course does not qualify attendees to wear respirators IAW with federal and DoD regulations.

Scope: Course content includes an introduction to respiratory hazards, air contaminants, and the elements of the respiratory protection program. Additional topics covered include respirator types, selection, cartridge change out, medical surveillance requirements, fit testing, (both qualitative and quantitative), inspecting and cleaning of equipment, breathing air quality, standard operating procedures and program administration. This course covers the requirements of the OSHA Respiratory Protection standard 29 CFR 1910.134, as well as the OPNAV M-5100.23 and OPNAVINST 5100.19F.

Prerequisites: Civilian employees must be in the GS-0018 (Safety and Occupational Health Management), GS-0019 (Safety Technician), GS-0640 (Health Aid and Technician/IH Tech), GS-0803 (Safety Engineering), GS-0804 (Fire Protection Engineering), 0610 (Nursing), or GS-0690 (Industrial Hygiene) classification series. Military personnel must be assigned duty as the command/activity/ship RPPM and/or related safety duties and program management. In addition, military members must be E-3 through E-9 or any officer rank; this requirement cannot be waived. Participation in the qualitative and quantitative fit testing workshop does not require medical qualification to wear an air-purifying respirator.

Risk Management Information: Confined Space (non-maritime)

Online

CIN: A-493-3018

CDP: 31YM

Course Length: 2.5 Hours

Class Size: 1,000

Purpose: Provide DON civilian and military personnel with knowledge to create/view/withdraw an Entry Request, view Equipment, view/search Confined Space Inventory and view Permits, review Entry Request, route Entry Request to CSPM for testing, approve/modify/deny Entry Request, add/remove/modify Confined Space and upload/revoke/modify/view Permits in the Risk Management Information System (RMI). The recommended audience for this training is personnel who create/view/edit and approve/reject confined space entry requests/permits.

Scope: Course content includes how to create/view/withdraw an Entry Request, view Equipment, view/search Confined Space Inventory and view Permits, review Entry Request, route Entry Request to CSPM for testing, approve/modify/deny Entry Request, add/remove/modify Confined Space and upload/revoke/modify/view Permits. The instructor will demonstrate these actions in RMI Simulator. It is encouraged that students follow along and enter their own entry requests in the RMI Simulator as a practical exercise.

Prerequisites: Elevated role of CS: Entry Authority/Entry Supervisor, and CS: Safety Specialist: CS: Entry Authority/Entry Supervisor, and CS: Safety Specialist in RMI Simulator. (<https://sim.afsas.safety.af.mil/>) Students must have roles prior to training. Instructors will NOT approve or grant roles during training.

Note: This training is completely online, and live session attendance is required. To enroll in RMI training, select a course from the schedule located on the NAVSAFENVTRACEN website (<https://navalsafetycommand.navy.mil/Learning/NAVSAFENVTRACEN/RMI-Training/>) and complete the registration form with your information. After registering, you will receive a confirmation email

with course access details and links, followed by a reminder email four days before your course begins. All courses are delivered online through Adobe Connect using the link provided in your confirmation email. Registration is for the full week. Students have the option to attend all or just the courses needed. Training completion will be uploaded to FLTTPS within four weeks, and you must be registered for the course to receive official credit in your training jacket.

Risk Management Information: Data Analytics

Global Online

CIN: A-493-3005

CDP: 31V7

Course Length: 2 hours

Class Size: 1,000

Purpose: This two-hour training provides DON military and civilian personnel with knowledge of how to extract data from Risk Management Information (RMI). The recommended audience for this training is personnel who extract data from RMI for any reason.

Scope: Course content includes creating and OSHA 300 log for annual posting. Explanation of what data is available within RMI and how to pull reports will be demonstrated by the instructor.

Prerequisites: Elevated role of Data Extraction Access: Events, Data Extraction Access: Inspections, Data Extraction Access: OSHA 300/300A, and/or Data Extraction Access: Recommendations depending on roles assigned in RMI Production. (<https://afsas.safety.af.mil/>) Students must have roles prior to training. Instructors will NOT approve or grant roles during training.

Note: This training is completely online, and live session attendance is required. To enroll in RMI training, select a course from the schedule located on the NAVSAFENVTRACEN website (<https://navalsafetycommand.navy.mil/Learning/NAVSAFENVTRACEN/RMI-Training/>) and complete the registration form with your information. After registering, you will receive a confirmation email with course access details and links, followed by a reminder email four days before your course begins. All courses are delivered online through Adobe Connect using the link provided in your confirmation email. Registration is for the full week. Students have the option to attend all or just the courses needed. Training completion will be uploaded to FLTTPS within four weeks, and you must be registered for the course to receive official credit in your training jacket.

Risk Management Information: Hazard Management Module in RMI

Global Online

CIN: A-493-3004

CDP: 31V6

Course Length: 1.5 hours

Class Size: 1,000

Purpose: This ninety-minute training provides DON military and civilian personnel with knowledge of how to update, modify, and request closure of recommendations in Risk Management Information (RMI). The recommended audience for this training is personnel who manage recommendations for their unit and oversee recommendations for subordinate commands.

Scope: Course content includes: how to find recommendations assigned to your command, including subordinates, description of actions on how and when to change the OPR listed on the recommendation, how to add/modify OCRs, and how to update OQE, and how to request closure of recommendations.

Prerequisites: Students do not need roles for this training. The instructor will be demonstrating in

RMI Production. Students will need an Elevated Role to perform these tasks locally. RMI Production (<https://afsas.safety.af.mil/>). Instructors will NOT approve or grant roles prior to or during training.

Note: This training is completely online, and live session attendance is required. To enroll in RMI training, select a course from the schedule located on the NAVSAFENVTRACEN website (<https://navalsafetycommand.navy.mil/Learning/NAVSAFENVTRACEN/RMI-Training/>) and complete the registration form with your information. After registering, you will receive a confirmation email with course access details and links, followed by a reminder email four days before your course begins. All courses are delivered online through Adobe Connect using the link provided in your confirmation email. Registration is for the full week. Students have the option to attend all or just the courses needed. Training completion will be uploaded to FLT MPS within four weeks, and you must be registered for the course to receive official credit in your training jacket.

Risk Management Information: Inspections- Program Assessment

Global Online

CIN: A-493-3011

CDP: 31VD

Course Length: 2.5 Hours

Class Size: 1,000

Purpose: This two and a half hour training provides DON military and civilian personnel with knowledge of how to enter a program assessment into Risk Management Information (RMI) with associated findings. The recommended audience for this training is personnel who conduct Program Assessments on subordinate commands.

Scope: Course content includes how to enter a program assessment into RMI. The instructor will demonstrate these actions in RMI Simulator. It is encouraged that students follow along and enter their own program assessment in RMI Simulator as practical exercise.

Prerequisites: Elevated role of Inspections: Safety Inspector in RMI Simulator. (<https://sim.afsas.safety.af.mil/>) Students must have roles prior to training. Instructors will NOT approve or grant roles during training.

Note: This training is completely online, and live session attendance is required. To enroll in RMI training, select a course from the schedule located on the NAVSAFENVTRACEN website (<https://navalsafetycommand.navy.mil/Learning/NAVSAFENVTRACEN/RMI-Training/>) and complete the registration form with your information. After registering, you will receive a confirmation email with course access details and links, followed by a reminder email four days before your course begins. All courses are delivered online through Adobe Connect using the link provided in your confirmation email. Registration is for the full week. Students have the option to attend all or just the courses needed. Training completion will be uploaded to FLT MPS within four weeks, and you must be registered for the course to receive official credit in your training jacket.

Risk Management Information: Inspections- Workplace Inspection

Global Online

CIN: A-493-3010

CDP: 31VC

Course Length: 3.5 Hours

Class Size: 1,000

Purpose: This three and a half hour training provides DON military and civilian personnel with knowledge of how to enter a workplace inspection with associated hazards into Risk Management Information (RMI). The recommended audience for this training is personnel who conduct Workplace

Inspections.

Scope: Course content includes how to create, modify and release an inspection. The instructor will also discuss how to establish reoccurring inspections and requirements for writing a recommendation. The instructor will demonstrate these actions in RMI Simulator. It is encouraged that students follow along and enter their own workplace inspection in RMI Simulator as practical exercise.

Prerequisites: Elevated role of Inspections: Safety Inspector in RMI Simulator. (<https://sim.afsas.safety.af.mil/>) Students must have roles prior to training. Instructors will NOT approve or grant roles during training.

Note: This training is completely online, and live session attendance is required. To enroll in RMI training, select a course from the schedule located on the NAVSAFENVTRACEN website (<https://navalsafetycommand.navy.mil/Learning/NAVSAFENVTRACEN/RMI-Training/>) and complete the registration form with your information. After registering, you will receive a confirmation email with course access details and links, followed by a reminder email four days before your course begins. All courses are delivered online through Adobe Connect using the link provided in your confirmation email. Registration is for the full week. Students have the option to attend all or just the courses needed. Training completion will be uploaded to FLTTPS within four weeks, and you must be registered for the course to receive official credit in your training jacket.

Risk Management Information: Investigations Module in RMI

Global Online

CIN: A-493-3002

CDP: 31V4

Course Length: 8 hours

Class Size: 1,000

Purpose: This eight-hour training provides DON military and civilian personnel with policy and Risk Management Information (RMI) system knowledge of how to enter mishap reports and corresponding mishap or hazard recommendations into RMI for all warfare development communities including shore, aviation, afloat, and expeditionary. The recommended audience for this training is personnel who have completed the mishap investigations course and are conducting mishap investigations as well as those who are conducting quality assurance checks on the safety investigation reports.

Scope: The instructor will demonstrate entering a class C mishap with recommendations into RMI Simulator. Students are encouraged to follow along and enter their own event in RMI Simulator as practical exercise. Brief discussions on OPR, MOFE, and user assistance will be included in the training.

Prerequisites: Elevated role of Event: Investigator in RMI Simulator. (<https://sim.afsas.safety.af.mil/>) Students must have roles prior to training. Instructors will NOT approve or grant roles during training.

Note: This training is completely online, and live session attendance is required. To enroll in RMI training, select a course from the schedule located on the NAVSAFENVTRACEN website (<https://navalsafetycommand.navy.mil/Learning/NAVSAFENVTRACEN/RMI-Training/>) and complete the registration form with your information. After registering, you will receive a confirmation email with course access details and links, followed by a reminder email four days before your course begins. All courses are delivered online through Adobe Connect using the link provided in your confirmation email. Registration is for the full week. Students have the option to attend all or just the

courses needed. Training completion will be uploaded to FLT MPS within four weeks, and you must be registered for the course to receive official credit in your training jacket.

Risk Management Information: Job Hazard Analysis

Online

CIN: A-493-3017

CDP: 31YL

Course Length: 2.5 Hours

Class Size: 1,000

Purpose: This two and a half hour training provides DON military and civilian personnel with knowledge of how to create/view/edit, delete draft Job Hazard Analysis records and route to Safety Professionals and approve/reject Job Hazard Analysis records in the Risk Management Information System (RMI). The recommended audience for this training is personnel who create/view/edit and approve/reject Job Hazard Analysis records.

Scope: Course content includes how to enter, review, approve, and route a Job Hazard Analysis in the RMI system. The instructor will demonstrate these actions in RMI Simulator. It is encouraged that students follow along and enter their own JHA in RMI Simulator as a practical exercise.

Prerequisites: Elevated role of JHA Creator, and JHA Safety Professional: JHA Creator, and JHA Safety Professional in RMI Simulator. (<https://sim.afsas.safety.af.mil/>) Students must have roles prior to training. Instructors will NOT approve or grant roles during training.

Note: This training is completely online, and live session attendance is required. To enroll in RMI training, select a course from the schedule located on the NAVSAFENVTRACEN website (<https://navalsafetycommand.navy.mil/Learning/NAVSAFENVTRACEN/RMI-Training/>) and complete the registration form with your information. After registering, you will receive a confirmation email with course access details and links, followed by a reminder email four days before your course begins. All courses are delivered online through Adobe Connect using the link provided in your confirmation email. Registration is for the full week. Students have the option to attend all or just the courses needed. Training completion will be uploaded to FLT MPS within four weeks, and you must be registered for the course to receive official credit in your training jacket.

Risk Management Information: Manage Personnel (Core Plus Creator)

Online

CIN: A-493-3013

CDP: 31YG

Course Length: 1 Hour

Class Size: 1,000

Purpose: This one-hour training provides DON military and civilian personnel with knowledge of how to view core package requirements, create/clone/edit/delete core + packages, and generate/view reports (Add additional MS, Training, PPE, and Licensing requirements). into the Risk Management Information System (RMI). The recommended audience for this training is individuals who are going to serve in the role of a Core Plus Creator.

Scope: Course content includes how to view core package requirements, create/clone/edit/delete core + packages, and generate/view reports (Add additional MS, Training, PPE, and Licensing requirements). This training is targeted for individuals who are going to serve in the role of a Core Plus Creator.

Prerequisites: Elevated role of Core Plus Creator: Core Plus Creator in RMI Simulator. (<https://sim.afsas.safety.af.mil/>) Students must have roles prior to training. Instructors will NOT approve or grant roles during training.

Note: This training is completely online, and live session attendance is required. To enroll in RMI training, select a course from the schedule located on the NAVSAFENVTRACEN website (<https://navalsafetycommand.navy.mil/Learning/NAVSAFENVTRACEN/RMI-Training/>) and complete the registration form with your information. After registering, you will receive a confirmation email with course access details and links, followed by a reminder email four days before your course begins. All courses are delivered online through Adobe Connect using the link provided in your confirmation email. Registration is for the full week. Students have the option to attend all or just the courses needed. Training completion will be uploaded to FLT MPS within four weeks, and you must be registered for the course to receive official credit in your training jacket.

Risk Management Information: Manage Personnel (License Issuing Official)

Online

CIN: A-493-3014

CDP: 31YH

Course Length: 45 min

Class Size: 1,000

Purpose: This 45 min training provides DON military and civilian personnel with knowledge of how to issue, return or deny a license to a user in the Risk Management Information System (RMI). The recommended audience for this training is personnel who are designated License Issuing Officials.

Scope: Course content includes how to issue, return or deny a license to a user. This training is targeted for individuals who are going to serve in the role of a designated License Issuing Official.

Prerequisites: Elevated role of License Issuing Official: License Issuing Official in RMI Simulator. (<https://sim.afsas.safety.af.mil/>) Students must have roles prior to training. Instructors will NOT approve or grant roles during training.

Note: This training is completely online, and live session attendance is required. To enroll in RMI training, select a course from the schedule located on the NAVSAFENVTRACEN website (<https://navalsafetycommand.navy.mil/Learning/NAVSAFENVTRACEN/RMI-Training/>) and complete the registration form with your information. After registering, you will receive a confirmation email with course access details and links, followed by a reminder email four days before your course begins. All courses are delivered online through Adobe Connect using the link provided in your confirmation email. Registration is for the full week. Students have the option to attend all or just the courses needed. Training completion will be uploaded to FLT MPS within four weeks, and you must be registered for the course to receive official credit in your training jacket.

Risk Management Information: Manage Personnel (Supervisor)

Online

CIN: A-493-3015

CDP: 31YJ

Course Length: 1 Hour

Class Size: 1,000

Purpose: This one-hour training provides DON military and civilian personnel with knowledge of how to manage core package requirements, search/add personnel, and update employee details (e.g., supervisor, name, email, organization, base, office symbol, roles for UIC and below). Create training

credit requests, add or request removal of packages, and generate/view reports. Support determination and verification of required medical surveillance, scheduling of exams, and identification of necessary programs. Initiate and submit SECNAV 5100/1 referral forms, receive exam notifications and reminders, and update Command Tracker with exam disposition into the Risk Management Information System (RMI). The recommended audience for this training is individuals who are going to serve in the role of Manage Personnel Supervisor.

Scope: Course content includes how to view core package requirements, create/clone/edit/delete core + packages, and generate/view reports (Add additional MS, Training, PPE, and Licensing requirements). This training is targeted for individuals who are going to serve in the role of a Core Plus Creator.

Prerequisites: Elevated role of Manage Personnel Supervisor: Manage Personnel Supervisor in RMI Simulator. (<https://sim.afsas.safety.af.mil/>) Students must have roles prior to training. Instructors will NOT approve or grant roles during training.

Note: This training is completely online, and live session attendance is required. To enroll in RMI training, select a course from the schedule located on the NAVSAFENVTRACEN website (<https://navalsafetycommand.navy.mil/Learning/NAVSAFENVTRACEN/RMI-Training/>) and complete the registration form with your information. After registering, you will receive a confirmation email with course access details and links, followed by a reminder email four days before your course begins. All courses are delivered online through Adobe Connect using the link provided in your confirmation email. Registration is for the full week. Students have the option to attend all or just the courses needed. Training completion will be uploaded to FLT MPS within four weeks, and you must be registered for the course to receive official credit in your training jacket.

Risk Management Information: Medical Surveillance Coordinator

Online

CIN: A-493-3016

CDP: 31YK

Course Length: 1 Hour

Class Size: 1,000

Purpose: This one-hour training provides DON military and civilian personnel with knowledge of how to manage the medical surveillance program, exam appointments and manage the SECNAV 5100/1 and dispositions for their organization and below in the Risk Management Information System (RMI). The recommended audience for this training is individuals who are going to serve in the role of Medical Surveillance Coordinator.

Scope: Course content includes how to manage the medical surveillance program, manage exams appointments and manage the SECNAV 5100/1 and dispositions for their organization and below in the RMI system. The instructor will demonstrate these actions in RMI Simulator. It is encouraged that students follow along and enter their own actions in the RMI Simulator as a practical exercise.

Prerequisites: Elevated role of Medical Surveillance Coordinator: Medical Surveillance Coordinator in RMI Simulator. (<https://sim.afsas.safety.af.mil/>) Students must have roles prior to training. Instructors will NOT approve or grant roles during training.

Note: This training is completely online, and live session attendance is required. To enroll in RMI training, select a course from the schedule located on the NAVSAFENVTRACEN website (<https://navalsafetycommand.navy.mil/Learning/NAVSAFENVTRACEN/RMI-Training/>) and complete the registration form with your information. After registering, you will receive a confirmation email with course access details and links, followed by a reminder email four days before your course

begins. All courses are delivered online through Adobe Connect using the link provided in your confirmation email. Registration is for the full week. Students have the option to attend all or just the courses needed. Training completion will be uploaded to FLTTPS within four weeks, and you must be registered for the course to receive official credit in your training jacket.

Risk Management Information: Memorandum of Final Evaluation (MOFE) in RMI

Global Online

CIN: A-493-3003

CDP: 31V5

Course Length: 0.75 Hours (45 minutes)

Class Size: 1,000

Purpose: This forty-five minute training will explain the Memorandum of Final Evaluation (MOFE) process to DON military and civilian personnel including when and how to enter MOFE comments into Risk Management Information (RMI). The recommended audience for this training is personnel who could enter MOFE comments for their unit.

Scope: Course content includes information on how and when MOFE comments should be submitted into RMI. The instructor will demonstrate entering MOFE comments into an event in RMI Simulator. Students are encouraged to follow along and enter their own event in RMI Simulator as practical exercise.

Prerequisites: Elevated role of Event: MOFE (Role request for this role is ignored. Role must be granted manually.) in RMI Simulator. (<https://sim.afsas.safety.af.mil/>) Students must have roles prior to training. Instructors will NOT approve or grant roles during training.

Note: This training is completely online, and live session attendance is required. To enroll in RMI training, select a course from the schedule located on the NAVSAFENVTRACEN website (<https://navalsafetycommand.navy.mil/Learning/NAVSAFENVTRACEN/RMI-Training/>) and complete the registration form with your information. After registering, you will receive a confirmation email with course access details and links, followed by a reminder email four days before your course begins. All courses are delivered online through Adobe Connect using the link provided in your confirmation email. Registration is for the full week. Students have the option to attend all or just the courses needed. Training completion will be uploaded to FLTTPS within four weeks, and you must be registered for the course to receive official credit in your training jacket.

Risk Management Information: Motorcycle Unit Safety Tracking Tool (MUSTT)

Global Online

CIN: A-493-3008

CDP: 31VA

Course Length: 1 hour

Class Size: 1,000

Purpose: This one-hour training provides DON military and civilian personnel with knowledge of how to use the Motorcycle Unit Safety Tracking Tool (MUSTT) module in Risk Management Information (RMI). The recommended audience for this training is Motorcycle Safety Representatives.

Scope: Course content includes how to manage riders and create training records in RMI.

Prerequisites: Elevated role of MUSTT: Motorcycle Safety Representative in RMI Simulator.

(<https://sim.afsas.safety.af.mil/>) Students must have roles prior to training. Instructors will NOT approve or grant roles during training.

Note: This training is completely online, and live session attendance is required. To enroll in RMI training, select a course from the schedule located on the NAVSAFENVTRACEN website (<https://navalsafetycommand.navy.mil/Learning/NAVSAFENVTRACEN/RMI-Training/>) and complete the registration form with your information. After registering, you will receive a confirmation email with course access details and links, followed by a reminder email four days before your course begins. All courses are delivered online through Adobe Connect using the link provided in your confirmation email. Registration is for the full week. Students have the option to attend all or just the courses needed. Training completion will be uploaded to FLT MPS within four weeks, and you must be registered for the course to receive official credit in your training jacket.

Risk Management Information: OSHA Events Module in RMI

Global Online

CIN: A-493-3001

CDP: 31V3

Course Length: 2 hours

Class Size: 1,000

Purpose: This two-hour training provides DON military and civilian personnel with knowledge of when and how to enter an OSHA event into Risk Management Information (RMI). The recommended audience for this training is personnel who could have interactions with OSHA.

Scope: Course content includes explanation of when an OSHA event in RMI is required. The instructor will demonstrate entering and closing out an OSHA event in RMI Simulator, including adding documentation, violations, and recommendations. Students are encouraged to follow along and enter their own event in RMI Simulator as practical exercise.

Prerequisites: Elevated role of OSHA: Event Investigator in RMI Simulator.

(<https://sim.afsas.safety.af.mil/>) Students must have roles prior to training. Instructors will NOT approve or grant roles during training.

Note: This training is completely online, and live session attendance is required. To enroll in RMI training, select a course from the schedule located on the NAVSAFENVTRACEN website (<https://navalsafetycommand.navy.mil/Learning/NAVSAFENVTRACEN/RMI-Training/>) and complete the registration form with your information. After registering, you will receive a confirmation email with course access details and links, followed by a reminder email four days before your course begins. All courses are delivered online through Adobe Connect using the link provided in your confirmation email. Registration is for the full week. Students have the option to attend all or just the courses needed. Training completion will be uploaded to FLT MPS within four weeks, and you must be registered for the course to receive official credit in your training jacket.

Risk Management Information: Quality Assurance

Global Online

CIN: A-493-3006

CDP: 31V8

Course Length: 0.75 Hours (45 minutes)

Class Size: 1,000

Purpose: This forty-five minute training provides DON military and civilian personnel with knowledge of what must be done when completing Quality Assurance on a mishap report inside of Risk Management Information (RMI). The recommended audience for this training is personnel who

conduct Quality Assurance reviews of mishap investigations as the Convening Authority.

Scope: Course content includes what the Convening Authority must do while completing Quality Assurance checks of an investigation.

Prerequisites: Students do not need roles for this training. The instructor will be demonstrating in RMI Production. Students will need an Elevated Role to perform these tasks locally. RMI Production (<https://afsas.safety.af.mil/>). Instructors will NOT approve or grant roles prior to or during training.

Note: This training is completely online, and live session attendance is required. To enroll in RMI training, select a course from the schedule located on the NAVSAFENVTRACEN website (<https://navalsafetycommand.navy.mil/Learning/NAVSAFENVTRACEN/RMI-Training/>) and complete the registration form with your information. After registering, you will receive a confirmation email with course access details and links, followed by a reminder email four days before your course begins. All courses are delivered online through Adobe Connect using the link provided in your confirmation email. Registration is for the full week. Students have the option to attend all or just the courses needed. Training completion will be uploaded to FLTIPS within four weeks, and you must be registered for the course to receive official credit in your training jacket.

Risk Management Information: SAFEREP (Entry)

Global Online

CIN: A-493-3019

CDP: 33D9

Course Length: 2 hours

Class Size: 1,000

Purpose: This two-hour training provides DON military and civilian personnel with knowledge of how to extract data from Risk Management Information (RMI). The recommended audience for this training is personnel who extract data from RMI for any reason.

Scope: Course content includes training on the process to enter HAZREPS, Near-Misses, and Unsafe/Unhealthful reports. How to enter each report will be demonstrated by the instructor.

Prerequisites: Basic account role assigned in RMI Production and simulator. (<https://afsas.safety.af.mil/>) Students must have roles prior to training. Instructors will NOT approve or grant roles during training.

Note: This training is completely online, and live session attendance is required. To enroll in RMI training, select a course from the schedule located on the NAVSAFENVTRACEN website (<https://navalsafetycommand.navy.mil/Learning/NAVSAFENVTRACEN/RMI-Training/>) and complete the registration form with your information. After registering, you will receive a confirmation email with course access details and links, followed by a reminder email four days before your course begins. All courses are delivered online through Adobe Connect using the link provided in your confirmation email. Registration is for the full week. Students have the option to attend all or just the courses needed. Training completion will be uploaded to FLTIPS within four weeks, and you must be registered for the course to receive official credit in your training jacket.

Risk Management Information: SAFEREP (Triage)

Global Online

CIN: A-493-3020

CDP: 33DA

Course Length: 2 hours

Class Size: 1,000

Purpose: This two-hour training provides DON military and civilian personnel with knowledge of how to triage SAFREP reports in the Risk Management Information (RMI). The recommended audience for this training is Base Operating support (BOS) personnel who Triage SAFEREP Reports for any reason.

Scope: Course content includes training on the process to triage HAZREPS, Near-Misses, and Unsafe/Unhealthful reports. How to Triage reports will be demonstrated by the instructor.

Prerequisites: Elevated roles of Safety Inspector, Event: Unsafe/Unhealthful Processing, and Investigator roles assigned in RMI Production and simulator. (<https://afsas.safety.af.mil/>) Students must have roles prior to training. Instructors will NOT approve or grant roles during training.

Note: This training is completely online, and live session attendance is required. To enroll in RMI training, select a course from the schedule located on the NAVSAFENVTRACEN website (<https://navalsafetycommand.navy.mil/Learning/NAVSAFENVTRACEN/RMI-Training/>) and complete the registration form with your information. After registering, you will receive a confirmation email with course access details and links, followed by a reminder email four days before your course begins. All courses are delivered online through Adobe Connect using the link provided in your confirmation email. Registration is for the full week. Students have the option to attend all or just the courses needed. Training completion will be uploaded to FLTTPS within four weeks, and you must be registered for the course to receive official credit in your training jacket.

Risk Management Information: Respiratory Protection

Global Online

CIN: A-493-2021

CDP: 33DB

Course Length: 2 hour

Class Size: 1,000

Purpose: This two-hour training provides DON military and civilian personnel with knowledge of how to create a log, or record, in Risk Management Information (RMI). The recommended audience for this training is personnel who are Respiratory Protection Program Managers who will be conducting fit testing.

Scope: Course content includes creating respiratory protection log in RMI. Consisting of searching for personnel, verifying/updating training and medical surveillance requirements and documenting fit testing. Explanation of what data is available within RMI, how to create a log and pull reports will be demonstrated by the instructor.

Prerequisites: Elevated role of Respiratory Protection: Program Manager in RMI Simulator, is required for this training. (<https://sim.afsas.safety.af.mil/>) Students must have roles prior to training. Instructors will NOT approve or grant roles during training.

Note: This training is completely online, and live session attendance is required. To enroll in RMI training, select a course from the schedule located on the NAVSAFENVTRACEN website (<https://navalsafetycommand.navy.mil/Learning/NAVSAFENVTRACEN/RMI-Training/>) and complete the registration form with your information. After registering, you will receive a confirmation email with course access details and links, followed by a reminder email four days before your course begins. All courses are delivered online through Adobe Connect using the link provided in your confirmation email. Registration is for the full week. Students have the option to attend all or just the courses needed. Training completion will be uploaded to FLTTPS within four weeks, and you must be registered for the course to receive official credit in your training jacket.

Risk Management Information: Supervisors Reporting

Online

CIN: A-493-3012

CDP: 31YF

Course Length: 1 Hour

Class Size: 1,000

Purpose: This one-hour training provides DON military and civilian personnel with knowledge of how to enter a Supervisors MISHAP report into the Risk Management Information System (RMI). The recommended audience for this training is Supervisors who manage/supervise personnel.

Scope: Course content includes how to initiate a 'Supervisor Report' of a MISHAP into the RMI system that will need to be triaged by a Safety Professional. This training is targeted for individuals who are not trained Investigators but need to report an incident to the Safety Office.

Prerequisites: Elevated role of Supervisor Reporting: Supervisor Reporting in RMI Simulator. (<https://sim.afsas.safety.af.mil/>) Students must have roles prior to training. Instructors will NOT approve or grant roles during training.

Note: This training is completely online, and live session attendance is required. To enroll in RMI training, select a course from the schedule located on the NAVSAFENVTRACEN website (<https://navalsafetycommand.navy.mil/Learning/NAVSAFENVTRACEN/RMI-Training/>) and complete the registration form with your information. After registering, you will receive a confirmation email with course access details and links, followed by a reminder email four days before your course begins. All courses are delivered online through Adobe Connect using the link provided in your confirmation email. Registration is for the full week. Students have the option to attend all or just the courses needed. Training completion will be uploaded to FLTIPS within four weeks, and you must be registered for the course to receive official credit in your training jacket.

Risk Management Information: Training

Global Online

CIN: A-493-3009

CDP: 31VB

Course Length: 1 hour

Class Size: 1,000

Purpose: This one-hour training provides DON military and civilian personnel with knowledge of how to use the Training module in Risk Management Information (RMI). The recommended audience for this training is all personnel who create and manage training classes.

Scope: Course content includes how to create a training class inside RMI, how to enroll self/others for training, how to manage students (graduate, disenroll, etc.), and how to search training records. The instructor will demonstrate creating a class, enrolling students, and graduating a class in RMI Simulator. The instructor will also demonstrate searching for training records in RMI Production.

Prerequisites: Elevated role of Training: Course Manager, Training: Enroll Others, Training: Instructor, Training: Records Administrator, and/or Training: Training Rule Administrator (depending on assigned duties) are needed in RMI Simulator. (<https://sim.afsas.safety.af.mil/>) Students must have roles prior to training. Instructors will NOT approve or grant roles during training.

Note: This training is completely online, and live session attendance is required. To enroll in RMI training, select a course from the schedule located on the NAVSAFENVTRACEN website (<https://navalsafetycommand.navy.mil/Learning/NAVSAFENVTRACEN/RMI-Training/>) and complete

the registration form with your information. After registering, you will receive a confirmation email with course access details and links, followed by a reminder email four days before your course begins. All courses are delivered online through Adobe Connect using the link provided in your confirmation email. Registration is for the full week. Students have the option to attend all or just the courses needed. Training completion will be uploaded to FLTTPS within four weeks, and you must be registered for the course to receive official credit in your training jacket.

Risk Management Information: User Administrator

Global Online

CIN: A-493-3007

CDP: 31V9

Course Length: 0.75 Hours (45 minutes)

Class Size: 1,000

Purpose: This forty-five minute training provides DON military and civilian personnel with knowledge of what the roles and responsibilities of a User Administrator are. The recommended audience for this training is personnel who are designated by their command as Risk Management Information (RMI) User Administrators. (This designation MUST be in writing.)

Scope: Course content includes duties and responsibilities of a user administrator including how to create/approve account requests, increase role requests, and remove roles in RMI. The instructor will demonstrate these actions in RMI Simulator.

Prerequisites: Elevated role of User Administrator in RMI Simulator. (<https://sim.afsas.safety.af.mil/>) Students must have roles prior to training. Instructors will NOT approve or grant roles during training.

Note: This training is completely online, and live session attendance is required. To enroll in RMI training, select a course from the schedule located on the NAVSAFENVTRACEN website (<https://navalsafetycommand.navy.mil/Learning/NAVSAFENVTRACEN/RMI-Training/>) and complete the registration form with your information. After registering, you will receive a confirmation email with course access details and links, followed by a reminder email four days before your course begins. All courses are delivered online through Adobe Connect using the link provided in your confirmation email. Registration is for the full week. Students have the option to attend all or just the courses needed. Training completion will be uploaded to FLTTPS within four weeks, and you must be registered for the course to receive official credit in your training jacket.

Safety Managers Course

Resident

CIN: A-4J-0019

CDP: 28SL

Course Length: 5 Days (40 Hours)

Class Size: 20

Purpose: Provide safety professionals with the executive-level training necessary to excel as a Safety Manager/Safety Officer at a headquarters level. Upon course completion, students will be able to perform the primary duty of a Safety Manager in coordinating the implementation of Risk Control System, Safety Management Plans, and the Navy Safety and Occupational Health (SOH) Program in accordance with OPNAV-M 5100.23.

Scope: Training includes Navy Risk Control System, Naval hierarchy, SOH Directives, Military Unique, High Risk Programs, RMI headquarters and oversight functionality, Base Operating Support, First through Third Party Assurance, Hazard and Risk Management, SOH Goals and Objectives, and DON Taskers. The skills and knowledge obtained from the Safety Managers course will aid in understanding

what responsibilities and tasks fall under the purview of a Department of Navy Safety Manager at a headquarters level.

Prerequisites: Civilian personnel who are GS-11 to GS-15; Safety Assistant Managers who are GS-11 to GS-14; Military members who are O-3 and E-7 and above. Participants must complete pre-assignments prior to the first day of class. Additional information is provided in the Welcome Letter prior to the start of class. It is recommended but not required, that attendees complete the below courses prior to attending the Safety Manager course: Introduction to Naval Safety and Occupational Health Ashore (CIN: A-493-0550 | CDP: 09K5), Mishap Investigation (CIN: A-493-0078), Operational Risk Management Application & Integration (CIN: A-570-0100 | CDP: 18B7), General Industry Standards (CIN: A-493-0061 | CDP: 288E). It is highly recommended that students who enroll in this course have the knowledge gained from the abovementioned courses, as this material is not retaught and is needed on day 1. It is strongly recommended that students review the student guide and become familiar with the course site before the course starts. Access to the student guide will be provided four business days prior to the course start date.

Note: Students must have an active RMI account and bring a computer to class to complete assignments.

Safety Programs Afloat

Global Online

CIN: A-493-2098

CDP: 09WW

Course Length: 3 Days (24 Hours)

Class Size: 100

Purpose: The Safety Programs Afloat course provides surface ship Divisional Safety Petty Officers with the basic knowledge and skills required to perform their duties and responsibilities in accordance with OPNAVINST 5100.19F.

Scope: Key elements include: Performing administrative and record keeping functions in support of the command safety organization; identifying hazards, unsafe work practices, and health hazardous conditions; assisting in the evaluation of workplace hazards, including periodic workplace monitoring; preparing various safety and mishap reports, maintaining hazard abatement program documentation, and aiding in mishap investigations; arranging or conducting indoctrination and periodic Safety and Occupational Health (SOH) training; disseminating SOH program information throughout the chain of command.

Prerequisites: Students must meet the following prerequisites or will require a waiver prior to registering for the course:

1. Eligible ranks/rates: E-4 through E-9 assigned Afloat Safety duties, and
2. Successful completion of this course and completion of the fundamentals section of NAVEDTRA 43460 -4D Personnel Qualification Standards watch station 301 must be completed to be awarded SNEC 825A.
3. If quotas are available 30 days prior the start date, officers may enroll.

Note: Live session attendance is required for this course.

Safety Programs Afloat

Resident

CIN: A-493-2099

CDP: 438G

Course Length: 2 Days (16 Hours)

Class Size: 30

Purpose: The Safety Programs Afloat course provides surface ship Divisional Safety Petty Officers with the basic knowledge and skills required to perform their duties and responsibilities in accordance with OPNAVINST 5100.19F.

Scope: Key elements include: Performing administrative and record keeping functions in support of the command safety organization; identifying hazards, unsafe work practices, and health hazardous conditions; assisting in the evaluation of workplace hazards, including periodic workplace monitoring; preparing various safety and mishap reports, maintaining hazard abatement program documentation, and aiding in mishap investigations; arranging or conducting indoctrination and periodic Safety and Occupational Health (SOH) training; disseminating SOH program information throughout the chain of command.

Prerequisites: Students must meet the following prerequisites or will require a waiver prior to registering for the course:

4. Eligible ranks/rates: E-4 through E-9 assigned Afloat Safety duties, and
5. Successful completion of this course and completion of the fundamentals section of NAVEDTRA 43460 -4D Personnel Qualification Standards watch station 301 must be completed to be awarded SNEC 825A.
6. If quotas are available 30 days prior the start date, officers may enroll.

Note: Live session attendance is required for this course.

Submarine Safety Officer

Global Online

CIN: F-4J-0023

CDP: 11A2

Course Length: 2 days (16 Hours)

Class Size: 45

Purpose: The purpose of this course is to provide submarine officers, chief petty officers, and selected first class petty officers (designated Primary Assistant to the Command Safety Officer), who have been assigned as Collateral Duty Safety Officers (CDSO) aboard U.S. Navy submarines, with the training to implement, and maintain an effective submarine safety program.

Scope: The course encompasses aspects of the Navy safety program as they relate to the submarine community underway and in port. The content includes safety organizations and references; risk management and deficiency abatement (including inspections and surveys), mishap reporting and investigation, asbestos, lead, hazardous material, respiratory protection, gas free engineering, sight and hearing protection, heat stress, electrical safety, topside safety, off-duty and traffic safety, and program implementation.

Prerequisites: Selected submarine qualified E-6 personnel (designated Primary Assistant to the Command Safety Officer. Students must meet all of the following prerequisites or will require a waiver prior to registering for the course:

1. Eligible ranks/rates:
 - a. Selected submarine qualified:
 - i. E-6 designated Primary Assistants to the Command Safety Officer
 - ii. Chief Petty Officers (CPO), or
 - b. Commissioned Officers assigned to submarines
2. For E-6 personnel assigned as the Primary Assistant to the Command Safety Officer, a statement must be included on the quota request indicating that the person is serving in that capacity

Note: Live session attendance is required for this course.

Tank Managers Course

Resident

CIN: A-493-0217

CDP: 12X3

Course Length: 5 Days (40 Hours)

Class Size: 25

Purpose: The purpose of the course is to provide Tank Managers, Facility Response Plan (FRP) and Spill Prevention, Control and Countermeasure (SPCC) Installation Program Managers and Operators with the knowledge and skills to enable them to establish and manage a Tank Program.

Scope: Upon completion of the course, the Tank Managers, Facility Response Plan (FRP) and Spill Prevention, Control and Countermeasure (SPCC) Installation Program Managers and Operators will be able to:

- Identify relationship of basic facts and state general principles about exploring storage tank technology, materials selection and design considerations in accordance with (IAW) 40 CFR, Par 112, Oil Pollution Prevention, 40 CFR, Part 280. Technical Standards and Corrective Action Requirements for Owners and Operators of Underground Storage Tanks, UFC 3-460-03, Operation and Maintenance: Maintenance of Petroleum Systems.
- Identify relationship of basic facts and state general principles about developing strategies for optimization of storage tank life and performance IAW 40 CFR, Par 112, Oil Pollution Prevention, 40 CFR, Part 280. Technical Standards and Corrective Action Requirements for Owners and Operators of Underground Storage Tanks, UFC 3-460-03, Operation and Maintenance: Maintenance of Petroleum Systems.
- Given instruction, state general principles about gaining knowledge of safety hazards and mitigation measures related to storage tanks IAW 40 CFR, Par 112, Oil Pollution Prevention, 40 CFR, Part 280. Technical Standards and Corrective Action Requirements for Owners and Operators of Underground Storage Tanks, UFC 3-460-03, Operation and Maintenance: Maintenance of Petroleum Systems IAW 40 CFR, Par 112, Oil Pollution Prevention, 40 CFR, Part 280. Technical Standards and Corrective Action Requirements for Owners and Operators of Underground Storage Tanks, UFC 3-460-03, Operation and Maintenance: Maintenance of Petroleum Systems.
- Identify relationship of basic facts and state general principles about the different types of inspections applicable to storage tanks IAW 40 CFR, Par 112, Oil Pollution Prevention, 40 CFR, Part 280. Technical Standards and Corrective Action Requirements for Owners and Operators of Underground Storage Tanks, UFC 3-460-03, Operation and Maintenance: Maintenance of Petroleum Systems.
- Given instruction, explain the concept of metal degradation IAW 40 CFR, Par 112, Oil Pollution Prevention, 40 CFR, Part 280. Technical Standards and Corrective Action Requirements for Owners and Operators of Underground Storage Tanks, UFC 3-460-03, Operation and Maintenance: Maintenance of Petroleum Systems.
- Identify relationship of basic facts and state general principles about the need for cathodic protection and tank bottom lining IAW 40 CFR, Par 112, Oil Pollution Prevention, 40 CFR, Part 280. Technical Standards and Corrective Action Requirements for Owners and Operators of Underground Storage Tanks, UFC 3-460-03, Operation and Maintenance: Maintenance of Petroleum Systems.

Prerequisites: This course is specifically designed for Tank Management personnel. The student body may be a compilation of civilian and military members in the following occupations: DoD Environmental Protection Specialists, full-time safety or collateral-duty personnel. Students may have

anywhere from no experience to over twenty years of experience.