Tagout Audit

Proper tagout procedures are essential for preventing accidental equipment activation, protecting personnel, and maintaining operational safety. Regular audits ensure compliance with established protocols and help identify deficiencies that could lead to serious hazards.

B L U F — IDENTIFYING RISK TO REMAIN SAFE

Naval Safety Command has identified inconsistent tagout procedures, inadequate training, and failure to conduct proper audits as recurring issues across the fleet. These deficiencies increase the risk of accidental energy release, leading to equipment damage, personnel injury, or loss of life.

NAVSAFECOM has identified an overall lack of adherence to fundamental policy, proper execution, and personnel training when conducting tagout audits. The most prominent concerns are:
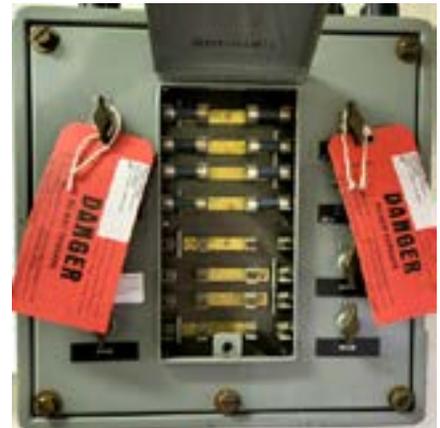

- Failure to conduct required tagout audits, leading to procedural non-compliance
- Improperly completed or missing tagout logs, increasing the risk of accidental equipment activation
- Use of incorrect or outdated tags, creating confusion and potential safety hazards
- Lack of training on proper tagout procedures, reducing effectiveness and increasing human error
- Failure to verify and validate tagout status before maintenance or operational use

VERIFY, AUDIT, PROTECT: TAGOUT SAFETY MEASURES

Tagout audits are critical for verifying compliance and ensuring the integrity of the energy control process. Proper execution and oversight help maintain a safe working environment and prevent hazardous incidents.

1. Conduct routine tagout audits to verify compliance, accuracy, and completeness of logs and procedures.
2. Ensure all personnel are properly trained on tagout requirements, including proper documentation and validation steps.
3. Use only authorized and up-to-date tags to avoid miscommunication and ensure clarity in equipment status.
4. Verify tagout status before performing maintenance to prevent accidental energy release and equipment activation.
5. Supervisors must enforce compliance by ensuring personnel follow all tagout procedures and audit requirements.

NAVSAFECOM RECOMMENDS THE FOLLOWING ACTIONS:

1. Ensure proper training and awareness
2. Conduct regular tagout audits for compliance
3. Verify tagout logs and documentation accuracy
4. Use only authorized and up-to-date tags
5. Enforce strict adherence to tagout procedures

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