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ATTN: SAFETY PROMOTIONS

Contact the Multimedia Division		20, ext. 7	⁸⁷⁰ 37	AVAL SAFETY 75 A ST						
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IMPORTANT NOTICE TO S ARE YOU CURRENTLY DEPL										
ARE YOU CURRENTLY IN HO		Please provide deployment address below and notify us upon return to homeport. Please provide home address WITHIN 30 DAYS of return and notify us if going on deployment.						· · · · · · · · · · · · · · · · · · ·		
regarding your official maili Ships and Mobile Units (inc			•	oci oi i ostai	періс	Scritative 101	THE COITECT			
Line 1: Title of Official in Charge									: COMMANDING OFFICER	
Line 2: Attention or Recipient									: ATTN SAFETY OFFICER	
Line 3: Ship or Squadron								· ·	: USS NAVY SHIP (CVN 123)	
Line 4: Unit Number, Box Numbe					BOX			Example: UNIT 100200 BOX 1		
Line 5: FPO (AA, AE, AP), Zip Co	de FPO			Ž	ZIP			Example	: FPO AP 12345	
Ashore FPOs (including squ	uadrons)									
Line 1: Title of Official in Charge								Example	: COMMANDING OFFICER	
Line 2: Attention or Recipient								Example	: ATTN DOSS	
Line 3: Activity									: MARINE CORPS TRAINING	
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Line 4: FPO (AA, AE, AP), Zip Co	de + 4 FPO			2	ZIP +4			Example	: FPO AE 67890-1234	
Standard Mailing Address (including ins	stallatio	ns and shore-base	ed units/squ	adrons	with physic	al mailing a	ddresses	s)	
Line 1: Title of Official in Charge								Example	: COMMANDING OFFICER	
Line 2: Attention or Recipient								Example	: ATTN SAFETY MANAGER	
Line 3: Command or Activity								Example	: US NAVY SHIPYARD	
Line 4: Street, Suite, Other								Example	: 123 ANY ST STE 456	
Line 4: PO Box Number (Optional)							Example	: PO BOX 7890	
Line 5: City, State, Zip Code								Example	: NORFOLK VA 78901-2345	